Your guide to the Home Technology benefit

- Latest technology
- Convenient and affordable
- 36 months salary reduction
- No credit checks or deposits
- Savings on national insurance and some tax

Phone: 0330 2000 230
The benefit and how it works

Home Technology is a salary sacrifice benefit provided by the employer, designed to make it easier for employees to have the latest consumer technology to use in their home. The equipment is provided for 36 months with an agreement showing the full terms and conditions, signed prior to delivery.

By making this equipment more accessible, such benefits have been shown to improve computer literacy and IT skills of employees and their families. By agreeing to sacrifice or ‘exchange’ some of your pre-tax salary in return for the Home Technology package of your choice, you make savings on tax and national insurance and in most cases pension contributions on the total amount sacrificed.

Please note – the equipment should be insured against fire, theft and accidental damage under your home insurance so that it can be replaced in the event of a claim (main tablet packages are covered by worldwide accidental damage and theft insurance for the duration of the benefit). If the equipment goes missing or is damaged, salary sacrifice and Benefit-in-kind taxation arrangements will continue for the 36 months.

Participation in a salary sacrifice scheme may affect your pension benefits. Individual employees should take into account the potential impact on their pension prior to taking part. Please see FAQs for further details.

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SALARY SACRIFICE MADE EASY

1. Choose from the latest Technology
2. Payment through Salary Sacrifice
3. Start Enjoying and Saving!
Please note – main tablet packages are covered by worldwide accidental damage and theft insurance for the duration of the benefit. Other equipment chosen through the benefit should be insured against fire, theft and accidental damage under your home insurance so that it can be replaced in the event of a claim. If the equipment goes missing or is damaged, salary sacrifice and Benefit-in-kind taxation arrangements will continue for the period.

## iPad options

<table>
<thead>
<tr>
<th>Package Name</th>
<th>Extras included / Key Information</th>
<th>Gross Monthly Reduction</th>
<th>Basic Rate Net Monthly</th>
<th>Higher Rate Net Monthly</th>
<th>Cash RRP Price inc. Extras</th>
<th>Cost via loan inc. Extras @ 14.9% APR</th>
<th>Total cost over Period (Basic Rate)</th>
</tr>
</thead>
</table>
| iPad Pro 12.9-inch 128GB Wi-Fi | • Worldwide accidental damage and theft cover  
• Protective case  
• Home delivery included  
• Main package | £29.69 | £22.21 | £22.16 | £1,005.60 | £1,253.17 | £799.56 |
| iPad Pro 12.9-inch 128GB Wi-Fi + Cellular | • Worldwide accidental damage and theft cover  
• Protective case  
• Home delivery included  
• Main package | £32.74 | £24.50 | £24.44 | £1,105.60 | £1,377.79 | £882.00 |
| iPad Pro 12.9-inch 256GB Wi-Fi | • Worldwide accidental damage and theft cover  
• Protective case  
• Home delivery included  
• Main package | £33.06 | £24.75 | £24.69 | £1,125.60 | £1,402.71 | £891.00 |
| iPad Pro 12.9-inch 256GB Wi-Fi + Cellular | • Worldwide accidental damage and theft cover  
• Protective case  
• Home delivery included  
• Main package | £35.98 | £26.93 | £26.86 | £1,225.60 | £1,527.33 | £969.48 |
| iPad Pro 9.7-inch 128GB Wi-Fi | • Worldwide accidental damage and theft cover  
• Protective case  
• Home delivery included  
• Main package | £23.35 | £17.47 | £17.43 | £794.95 | £990.66 | £628.92 |
| iPad Pro 9.7-inch 128GB Wi-Fi + Cellular | • Worldwide accidental damage and theft cover  
• Protective case  
• Home delivery included  
• Main package | £26.91 | £20.14 | £20.10 | £916.55 | £1,142.20 | £725.04 |
| iPad Pro 9.7-inch 256GB Wi-Fi | • Worldwide accidental damage and theft cover  
• Protective case  
• Home delivery included  
• Main package | £27.48 | £20.57 | £20.52 | £936.55 | £1,167.12 | £740.52 |
| iPad Pro 9.7-inch 256GB Wi-Fi + Cellular | • Worldwide accidental damage and theft cover  
• Protective case  
• Home delivery included  
• Main package | £30.40 | £22.75 | £22.69 | £1,036.55 | £1,291.74 | £819.00 |
| iPad Air 2 9.7-inch 64GB Wi-Fi | • Worldwide accidental damage and theft cover  
• Protective case  
• Home delivery included  
• Main package | £17.48 | £13.08 | £13.05 | £596.00 | £742.73 | £470.88 |
| iPad Air 2 9.7-inch 64GB Wi-Fi + Cellular | • Worldwide accidental damage and theft cover  
• Protective case  
• Home delivery included  
• Main package | £20.45 | £15.30 | £15.27 | £696.00 | £867.35 | £550.80 |
| iPad mini 4 7.9-inch 64GB Wi-Fi | • Worldwide accidental damage and theft cover  
• Protective case  
• Home delivery included  
• Main package | £15.54 | £11.63 | £11.60 | £529.00 | £659.23 | £418.68 |
| iPad mini 4 7.9-inch 64GB Wi-Fi + Cellular | • Worldwide accidental damage and theft cover  
• Protective case  
• Home delivery included  
• Main package | £19.25 | £14.41 | £14.37 | £656.00 | £817.50 | £518.76 |
| iPad mini 4 7.9-inch 128GB Wi-Fi | • Worldwide accidental damage and theft cover  
• Protective case  
• Home delivery included  
• Main package | £18.69 | £13.99 | £13.96 | £636.00 | £792.58 | £503.64 |
| iPad mini 4 7.9-inch 128GB Wi-Fi + Cellular | • Worldwide accidental damage and theft cover  
• Protective case  
• Home delivery included  
• Main package | £21.91 | £16.41 | £16.36 | £745.00 | £928.41 | £590.76 |
Windows 10 Laptop and Desktop PC options

Please note – the equipment should be insured against fire, theft and accidental damage under your home insurance so that it can be replaced in the event of a claim (main tablet packages are covered by worldwide accidental damage and theft insurance for the duration of the benefit). If the equipment goes missing or is damaged, salary sacrifice and Benefit-in-kind taxation arrangements will continue for the period.

## Windows 10 PC options

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<tr>
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<th>Total cost over Period (Basic Rate)</th>
</tr>
</thead>
</table>
| Microsoft Surface Book 13.5-inch Core i5 8GB 128GB | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                  | £46.72                  | £34.98                | £34.88                | £1,616.99                | £2,015.08                              | £1,259.28                           |
| Microsoft Surface Book 13.5-inch Core i7 8GB 256GB | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                  | £61.11                  | £45.74                | £45.63                | £2,116.99                | £2,638.17                              | £1,646.64                           |
| Microsoft Surface Book 13.5-inch Core i7 16GB 512GB | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                  | £74.09                  | £55.45                | £55.32                | £2,566.99                | £3,198.96                              | £1,996.20                           |
| Microsoft Surface Pro 4 12.3-inch Core i5 8GB 256GB | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                  | £40.74                  | £30.49                | £30.42                | £1,386.99                | £1,728.45                              | £1,097.64                           |
| Microsoft Surface Pro 4 12.3-inch Core i7 8GB 256GB | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                  | £47.21                  | £35.34                | £35.26                | £1,606.99                | £2,002.61                              | £1,272.24                           |
| Microsoft Surface Pro 4 12.3-inch Core i7 16GB 512GB | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                  | £61.89                  | £46.31                | £46.21                | £2,106.99                | £2,625.71                              | £1,667.16                           |
| HP Pavilion x2 Hybrid Laptop 10.1-inch Atom 2GB 64GB | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                  | £11.52                  | £8.63                 | £8.60                 | £418.98                  | £522.13                                | £310.68                             |
| HP Spectre x2 Hybrid Laptop 12-inch Core M3 4GB 256GB | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                  | £29.93                  | £22.40                | £22.35                | £1,038.98                | £1,294.77                              | £806.40                             |
| HP Pavilion Starter Laptop 15-inch AMD A8 8GB 1TB   | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                  | £16.37                  | £12.25                | £12.22                | £568.98                  | £709.06                                | £441.00                             |
| HP Pavilion All-Round Laptop 15-inch Core i5 8GB 2TB | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                  | £22.50                  | £16.83                | £16.79                | £768.98                  | £958.30                                | £605.88                             |
| HP ENVY Ultra-Mobile Laptop 13.3-inch Core i5 8GB 2TB | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                  | £25.53                  | £19.10                | £19.07                | £888.98                  | £1,107.84                              | £687.60                             |
| HP Pavilion Gaming Laptop 15-inch Core i7 8GB 1TB 2GB GFX | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                  | £28.47                  | £21.31                | £21.25                | £968.98                  | £1,207.53                              | £767.16                             |
| HP Pavilion All-in-One Desktop PC 23-inch Core i5 8GB 2TB | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                  | £27.48                  | £20.57                | £20.52                | £938.98                  | £1,170.15                              | £740.52                             |
| HP ENVY All-in-One Curved PC 34-inch Core i7 8GB 1TB 2GB GFX | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                  | £64.27                  | £48.11                | £47.98                | £2,187.99                | £2,726.65                              | £1,731.96                           |
| HP OMEN 870 Ultimate PC & 32-inch Core i7 32GB 3TB 2GB GFX | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                  | £69.58                  | £52.07                | £51.96                | £2,368.97                | £2,952.19                              | £1,874.52                           |
Please note – the equipment should be insured against fire, theft and accidental damage under your home insurance so that it can be replaced in the event of a claim (main tablet packages are covered by worldwide accidental damage and theft insurance for the duration of the benefit). If the equipment goes missing or is damaged, salary sacrifice and Benefit-in-kind taxation arrangements will continue for the period.

## Apple Mac options

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<th>Cost via loan inc. Extras @ 14.9% APR</th>
<th>Total cost over Period (Basic Rate)</th>
</tr>
</thead>
</table>
| MacBook Air 13-inch Core i5 8GB 128GB | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                      | £32.20                   | £24.10                 | £24.04                  | £1,157.99                  | £1,443.08                                             | £867.60                                      |
| MacBook 12-inch Core m3 8GB 256GB | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                      | £37.73                   | £28.24                 | £28.17                  | £1,357.99                  | £1,692.31                                             | £1,016.64                                     |
| MacBook Pro 13-inch Retina Core i5 8GB 512GB | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                      | £48.88                   | £36.58                 | £36.49                  | £1,707.99                  | £2,128.48                                             | £1,316.88                                     |
| MacBook Pro 15-inch Retina Core i7 16GB 512GB | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                      | £67.59                   | £50.59                 | £50.46                  | £2,387.99                  | £2,975.89                                             | £1,821.24                                     |
| iMac 21.5-inch Retina 4K Core i5 8GB 1TB | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                      | £42.10                   | £31.51                 | £31.43                  | £1,447.99                  | £1,804.47                                             | £1,134.36                                     |
| iMac 27-inch Retina 5K 3.2GHz Core i5 8GB 1TB | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                      | £53.15                   | £39.78                 | £39.68                  | £1,847.99                  | £2,302.95                                             | £1,432.08                                     |
| iMac 27-inch Retina 5K 3.3GHz Core i5 8GB 2TB | • Comprehensive extended warranty for period  
• Internet security for period  
• Home delivery included  
• Main package                                                      | £60.79                   | £45.50                 | £45.38                  | £2,097.99                  | £2,614.49                                             | £1,638.00                                     |

Smart TV and Games Console options

Please note – the equipment should be insured against fire, theft and accidental damage under your home insurance so that it can be replaced in the event of a claim (main tablet packages are covered by worldwide accidental damage and theft insurance for the duration of the benefit). If the equipment goes missing or is damaged, salary sacrifice and Benefit-in-kind taxation arrangements will continue for the period.

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<th>Cost via loan inc. Extras @ 14.9% APR</th>
<th>Total cost over Period (Basic Rate)</th>
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<td>Comprehensive extended warranty for period</td>
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<tr>
<td><strong>Samsung</strong></td>
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<tr>
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<tr>
<td><strong>Samsung</strong></td>
<td>Comprehensive extended warranty for period</td>
<td>£63.27</td>
<td>£47.36</td>
<td>£47.23</td>
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<tr>
<td><strong>Microsoft</strong></td>
<td>Comprehensive extended warranty for period</td>
<td>£13.96</td>
<td>£10.45</td>
<td>£10.42</td>
<td>£449.84</td>
<td>£560.59</td>
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<td>Xbox One 1TB with extra controller</td>
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<tr>
<td><strong>Sony</strong></td>
<td>Comprehensive extended warranty for period</td>
<td>£14.31</td>
<td>£10.71</td>
<td>£10.68</td>
<td>£529.96</td>
<td>£660.43</td>
<td>£385.56</td>
</tr>
<tr>
<td>PS4 1TB with extra controller</td>
<td>Home delivery included</td>
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<tr>
<td></td>
<td>Main package</td>
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Digital Audio accessory options

Add as an accessory to any main package

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<th>Total cost over Period (Basic Rate)</th>
</tr>
</thead>
<tbody>
<tr>
<td>iPod Touch 32GB</td>
<td>• Add as an accessory to any main package</td>
<td>£5.94</td>
<td>£4.44</td>
<td>£4.43</td>
<td>£199.00</td>
<td>£247.99</td>
<td>£159.84</td>
</tr>
<tr>
<td>iPod Touch 64GB</td>
<td>• Add as an accessory to any main package</td>
<td>£7.45</td>
<td>£5.58</td>
<td>£5.56</td>
<td>£249.00</td>
<td>£310.30</td>
<td>£200.88</td>
</tr>
<tr>
<td>Beats Solo2 On-Ear Headphones</td>
<td>• Add as an accessory to any main package</td>
<td>£5.08</td>
<td>£3.79</td>
<td>£3.80</td>
<td>£169.95</td>
<td>£211.79</td>
<td>£136.44</td>
</tr>
<tr>
<td>Beats Solo2 On-Ear Wireless Headphones</td>
<td>• Add as an accessory to any main package</td>
<td>£7.99</td>
<td>£5.98</td>
<td>£5.96</td>
<td>£269.95</td>
<td>£336.41</td>
<td>£215.28</td>
</tr>
<tr>
<td>Beats Tour 2 In-Ear Earphones</td>
<td>• Add as an accessory to any main package</td>
<td>£3.57</td>
<td>£2.68</td>
<td>£2.66</td>
<td>£119.95</td>
<td>£149.48</td>
<td>£96.48</td>
</tr>
<tr>
<td>Beats Powerbeats 2 In-Ear Earphones</td>
<td>• Add as an accessory to any main package</td>
<td>£5.08</td>
<td>£3.79</td>
<td>£3.80</td>
<td>£169.95</td>
<td>£211.79</td>
<td>£136.44</td>
</tr>
<tr>
<td>Beats Pill+ Portable Wireless Speaker</td>
<td>• Add as an accessory to any main package</td>
<td>£5.67</td>
<td>£4.25</td>
<td>£4.23</td>
<td>£189.00</td>
<td>£235.53</td>
<td>£153.00</td>
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<tr>
<td>Sonos PLAYBAR Soundbar</td>
<td>• Add as an accessory to any main package</td>
<td>£17.79</td>
<td>£13.31</td>
<td>£13.28</td>
<td>£599.00</td>
<td>£746.47</td>
<td>£479.16</td>
</tr>
<tr>
<td>Package Name</td>
<td>Extras included / Key Information</td>
<td>Gross Monthly Reduction</td>
<td>Basic Rate Net Monthly</td>
<td>Higher Rate Net Monthly</td>
<td>Cash RRP Price inc. Extras</td>
<td>Cost via loan inc. Extras @ 14.9% APR</td>
<td>Total cost over Period (Basic Rate)</td>
</tr>
<tr>
<td>-----------------------</td>
<td>------------------------------------------------------------------------------------------------------</td>
<td>--------------------------</td>
<td>-----------------------</td>
<td>------------------------</td>
<td>---------------------------</td>
<td>----------------------------------------</td>
<td>--------------------------------------</td>
</tr>
</tbody>
</table>
| Sonos SUB Subwoofer  | - Add as an accessory to any main package  
                        - Manufacturer’s warranty  
                        - Home delivery included                                               | £14.31                   | £10.71                | £10.68                 | £529.96                   | £660.43                               | £385.56                              |
| Sonos PLAY:1 Speaker  | - Add as an accessory to any main package  
                        - Manufacturer’s warranty  
                        - Home delivery included                                               | £13.96                   | £10.45                | £10.42                 | £449.84                   | £560.59                               | £376.20                              |
| Sonos PLAY:3 Speaker  | - Add as an accessory to any main package  
                        - Manufacturer’s warranty  
                        - Home delivery included                                               | £7.38                    | £5.52                 | £5.51                  | £259.00                   | £322.76                               | £198.72                              |
| Sonos PLAY:5 Speaker  | - Add as an accessory to any main package  
                        - Manufacturer’s warranty  
                        - Home delivery included                                               | £12.67                   | £9.49                 | £9.46                  | £429.00                   | £534.62                               | £341.64                              |
| Sonos BOOST Dedicated Wireless Router | - Add as an accessory to any main package  
                        - Manufacturer’s warranty  
                        - Home delivery included                                               | £2.35                    | £1.76                 | £1.75                  | £79.00                    | £98.45                                | £63.36                               |
| PLAYBAR Wall Mount Kit | - Add as an accessory to any main package  
                        - Manufacturer’s warranty  
                        - Home delivery included                                               | £1.05                    | £0.79                 | £0.78                  | £34.99                    | £43.60                                | £28.44                               |
| Sonos PLAY:1 TiltSwivel Bracket | - Add as an accessory to any main package  
                        - Manufacturer’s warranty  
                        - Home delivery included                                               | £0.90                    | £0.67                 | £0.67                  | £29.95                    | £37.32                                | £24.12                               |
| Sonos PLAY:3 TiltSwivel Bracket | - Add as an accessory to any main package  
                        - Manufacturer’s warranty  
                        - Home delivery included                                               | £1.13                    | £0.84                 | £0.85                  | £40.00                    | £49.85                                | £30.24                               |
Accessory options

Add as an accessory to any main package

Please note – the equipment should be insured against fire, theft and accidental damage under your home insurance so that it can be replaced in the event of a claim (main tablet packages are covered by worldwide accidental damage and theft insurance for the duration of the benefit). If the equipment goes missing or is damaged, salary sacrifice and Benefit-in-kind taxation arrangements will continue for the period.

### Accessory options

<table>
<thead>
<tr>
<th>Package Name</th>
<th>Extras included / Key Information</th>
<th>Gross Monthly Reduction</th>
<th>Basic Rate Net Monthly</th>
<th>Higher Rate Net Monthly</th>
<th>Cash RRP Price inc. Extras @ 14.9% APR</th>
<th>Cost via loan inc. Extras</th>
<th>Total cost over Period (Basic Rate)</th>
</tr>
</thead>
</table>
| HP Envy 5540 All-in-One Printer | • Add as an accessory to any main package  
• Manufacturer’s warranty  
• Home delivery included | £2.40 | £1.80 | £1.79 | £79.95 | £99.63 | £64.80 |
| MS Office Home & Student 2016 for Windows | • Add as an accessory to any main package  
• Manufacturer’s warranty  
• Home delivery included | £3.21 | £2.41 | £2.40 | £109.00 | £135.83 | £86.76 |
| MS Office Home & Business 2016 for Windows | • Add as an accessory to any main package  
• Manufacturer’s warranty  
• Home delivery included | £6.40 | £4.79 | £4.77 | £219.99 | £274.15 | £172.44 |
| MS Office Home & Student 2016 for Mac | • Add as an accessory to any main package  
• Manufacturer’s warranty  
• Home delivery included | £3.21 | £2.41 | £2.40 | £109.00 | £135.83 | £86.76 |
| MS Office Home & Business 2016 for Mac | • Add as an accessory to any main package  
• Manufacturer’s warranty  
• Home delivery included | £6.40 | £4.79 | £4.77 | £219.99 | £274.15 | £172.44 |
| Apple Sports Watch 38mm with charging stand | • 24 months breakdown and accidental damage and theft insurance  
• Charging stand  
• Home delivery included | £10.41 | £7.80 | £7.77 | £347.99 | £433.66 | £280.80 |
| Apple Sports Watch 42mm with charging stand | • 24 months breakdown and accidental damage and theft insurance  
• Charging stand  
• Home delivery included | £11.61 | £8.69 | £8.67 | £387.99 | £483.51 | £312.84 |
| Garmin Vivoactive with Heart Rate Monitor | • Add as an accessory  
• 24 months breakdown and accidental damage and theft insurance  
• Home delivery included | £8.36 | £6.26 | £6.24 | £278.99 | £347.67 | £225.36 |
| Garmin Vivofit with Heart Rate Monitor | • Add as an accessory to any main package  
• Manufacturer’s warranty  
• Home delivery included | £3.43 | £2.57 | £2.56 | £114.98 | £143.29 | £92.52 |
| Fitbit Charge HR Heart Rate Wristband | • Add as an accessory to any main package  
• Manufacturer’s warranty  
• Home delivery included | £3.00 | £2.24 | £2.24 | £99.99 | £124.61 | £80.64 |
| Fitbit Surge Fitness Super Watch | • Add as an accessory to any main package  
• Manufacturer’s warranty  
• Home delivery included | £6.00 | £4.49 | £4.48 | £199.99 | £249.23 | £161.64 |
| Fitbit Aria Wi-Fi Smart Scale | • Add as an accessory to any main package  
• Manufacturer’s warranty  
• Home delivery included | £3.00 | £2.24 | £2.24 | £99.99 | £124.61 | £80.64 |
| Canon EOS 1300D DSLR | • 16GB SD memory card  
• Protective case  
• Add as an accessory  
• Manufacturer’s warranty  
• Home delivery included | £10.52 | £7.87 | £7.85 | £400.98 | £499.70 | £283.32 |
| Canon EOS 750D DSLR | • 32GB SD memory card  
• Protective case  
• Add as an accessory  
• Manufacturer’s warranty  
• Home delivery included | £18.40 | £13.77 | £13.73 | £619.99 | £772.63 | £495.72 |
| Targus Classic 13–14.3-inch Laptop Case | • Add as an accessory to any main package  
• Manufacturer’s warranty  
• Home delivery included | £0.87 | £0.66 | £0.64 | £29.99 | £37.37 | £23.76 |
<table>
<thead>
<tr>
<th>Package Name</th>
<th>Extras included / Key Information</th>
<th>Gross Monthly Reduction</th>
<th>Take-home salary effect</th>
<th>High street cost comparison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Targus Classic+ 15–15.6-inch Laptop Case</td>
<td>• Add as an accessory to any main package • Manufacturer’s warranty • Home delivery included</td>
<td>£0.87 £0.66 £0.64</td>
<td>£29.99 £37.37 £23.76</td>
<td>£23.76</td>
</tr>
<tr>
<td>Targus Classic+ 17–18-inch Laptop Case</td>
<td>• Add as an accessory to any main package • Manufacturer’s warranty • Home delivery included</td>
<td>£0.87 £0.66 £0.64</td>
<td>£34.99 £43.60 £23.76</td>
<td>£23.76</td>
</tr>
<tr>
<td>Transcend Extra Slim Portable DVD Writer</td>
<td>• Add as an accessory to any main package • Manufacturer’s warranty • Home delivery included</td>
<td>£1.27 £0.96 £0.94</td>
<td>£44.99 £56.07 £34.56</td>
<td>£34.56</td>
</tr>
<tr>
<td>Microsoft 1850 Wireless Mouse</td>
<td>• Add as an accessory to any main package • Manufacturer’s warranty • Home delivery included</td>
<td>£0.34 £0.25 £0.24</td>
<td>£14.99 £18.68 £9.00</td>
<td>£9.00</td>
</tr>
<tr>
<td>Microsoft 850 Wireless Keyboard and Mouse</td>
<td>• Add as an accessory to any main package • Manufacturer’s warranty • Home delivery included</td>
<td>£0.90 £0.67 £0.67</td>
<td>£39.99 £49.84 £24.12</td>
<td>£24.12</td>
</tr>
<tr>
<td>Microsoft Arc Wireless Mouse</td>
<td>• Add as an accessory to any main package • Manufacturer’s warranty • Home delivery included</td>
<td>£1.77 £1.33 £1.31</td>
<td>£59.99 £74.76 £47.88</td>
<td>£47.88</td>
</tr>
<tr>
<td>Surface Dock for Surface Book Pro</td>
<td>• Add as an accessory to any main package • Manufacturer’s warranty • Home delivery included</td>
<td>£4.94 £3.70 £3.68</td>
<td>£164.99 £205.61 £133.20</td>
<td>£133.20</td>
</tr>
<tr>
<td>Surface Pro 4 Type Cover Keyboard</td>
<td>• Add as an accessory to any main package • Manufacturer’s warranty • Home delivery included</td>
<td>£3.28 £2.44 £2.45</td>
<td>£109.99 £137.07 £87.84</td>
<td>£87.84</td>
</tr>
<tr>
<td>Transcend JetFlash 370 USB Flash Drive 16GB</td>
<td>• Add as an accessory to any main package • Manufacturer’s warranty • Home delivery included</td>
<td>£0.33 £0.25 £0.24</td>
<td>£9.99 £12.45 £9.00</td>
<td>£9.00</td>
</tr>
<tr>
<td>Western Digital 3TB My Cloud External Hard Drive</td>
<td>• Add as an accessory to any main package • Manufacturer’s warranty</td>
<td>£4.50 £3.36 £3.36</td>
<td>£154.00 £191.91 £120.96</td>
<td>£120.96</td>
</tr>
<tr>
<td>Apple TV 64GB</td>
<td>• Add as an accessory to any main package • Manufacturer’s warranty</td>
<td>£5.32 £3.99 £3.96</td>
<td>£179.00 £223.07 £143.64</td>
<td>£143.64</td>
</tr>
<tr>
<td>Apple Time Capsule 2TB Hard Drive</td>
<td>• Add as an accessory to any main package • Manufacturer’s warranty</td>
<td>£7.45 £5.58 £5.56</td>
<td>£249.00 £310.30 £200.88</td>
<td>£200.88</td>
</tr>
<tr>
<td>Apple Airport Extreme 802.11AC Wi-Fi Base Station</td>
<td>• Add as an accessory to any main package • Manufacturer’s warranty</td>
<td>£5.04 £3.77 £3.76</td>
<td>£169.00 £210.61 £135.72</td>
<td>£135.72</td>
</tr>
<tr>
<td>Just Mobile UpStand for iPad and other tablets</td>
<td>• Add as an accessory to any main package • Manufacturer’s warranty</td>
<td>£1.11 £0.83 £0.83</td>
<td>£39.99 £49.84 £29.88</td>
<td>£29.88</td>
</tr>
<tr>
<td>Lightning to USB Camera Kit for iPad</td>
<td>• Add as an accessory to any main package • Manufacturer’s warranty</td>
<td>£0.75 £0.56 £0.56</td>
<td>£25.00 £31.15 £20.16</td>
<td>£20.16</td>
</tr>
</tbody>
</table>
## Accessory options

<table>
<thead>
<tr>
<th>Package Name</th>
<th>Extras included / Key Information</th>
<th>Gross Monthly Reduction</th>
<th>Basic Rate</th>
<th>Higher Rate</th>
<th>Cash RRP Price inc. Extras</th>
<th>Cost via loan inc. Extras @ 14.9% APR</th>
<th>Total cost over Period (Basic Rate)</th>
</tr>
</thead>
</table>
| **Griffin PowerJolt SE**     | - Add as an accessory to any main package  
- Manufacturer's warranty                                                               | £0.70                    | £0.53      | £0.52       | £24.99                    | £31.14                                | £19.08                              |
| **Lightning Car Charger**    |                                                                                                  |                          |            |             |                           |                                       |                                     |
| **Griffin Powerdock 5**      | - Add as an accessory to any main package  
- Manufacturer's warranty                                                               | £2.22                    | £1.66      | £1.66       | £75.00                    | £93.46                                | £59.76                              |
| **Docking Station**          |                                                                                                  |                          |            |             |                           |                                       |                                     |
| **Apple Pencil for iPad Pro**| - Add as an accessory to any main package  
- Manufacturer's warranty                                                               | £2.37                    | £1.78      | £1.77       | £79.00                    | £98.45                                | £64.08                              |
| **Griffin**                  |                                                                                                  |                          |            |             |                           |                                       |                                     |
| **Powerdock 5**              |                                                                                                  |                          |            |             |                           |                                       |                                     |
| **Docking Station**          |                                                                                                  |                          |            |             |                           |                                       |                                     |
| **iPod Pro 12.9-inch**       | - Add as an accessory to any main package  
- Manufacturer's warranty                                                               | £4.17                    | £3.12      | £3.12       | £139.00                   | £173.22                               | £112.32                             |
| **Smart Keyboard**           |                                                                                                  |                          |            |             |                           |                                       |                                     |
| **iPad Pro 9.7-inch**        | - Add as an accessory to any main package  
- Manufacturer's warranty                                                               | £3.87                    | £2.90      | £2.88       | £129.00                   | £160.76                               | £104.40                             |
| **Apple Pencil**             | - Add as an accessory to any main package  
- Manufacturer's warranty                                                               | £2.37                    | £1.77      | £1.77       | £79.00                    | £98.45                                | £64.08                              |
| **for iPad Pro**             |                                                                                                  |                          |            |             |                           |                                       |                                     |
| **Apple Magic Keyboard**     | - Add as an accessory to any main package  
- Manufacturer's warranty                                                               | £2.36                    | £1.77      | £1.76       | £79.00                    | £98.45                                | £63.72                              |
| **for Mac**                  |                                                                                                  |                          |            |             |                           |                                       |                                     |
| **Apple Magic Mouse 2**      | - Add as an accessory to any main package  
- Manufacturer's warranty                                                               | £1.95                    | £1.46      | £1.45       | £65.00                    | £81.00                                | £52.56                              |
| **for Mac**                  |                                                                                                  |                          |            |             |                           |                                       |                                     |
| **Apple Magic Trackpad 2**   | - Add as an accessory to any main package  
- Manufacturer's warranty                                                               | £3.25                    | £2.44      | £2.42       | £109.00                   | £135.83                               | £87.84                              |
| **for Mac**                  |                                                                                                  |                          |            |             |                           |                                       |                                     |
| **Philips Hue E27**          | - Add as an accessory to any main package  
- Manufacturer's warranty                                                               | £4.49                    | £3.35      | £3.35       | £149.99                   | £186.92                               | £120.60                             |
| **Wireless Lighting Starter Pack** | - Add as an accessory to any main package  
- Manufacturer's warranty                                                               | £4.49                    | £3.35      | £3.35       | £149.99                   | £186.92                               | £120.60                             |
| **Philips Hue B2**           | - Add as an accessory to any main package  
- Manufacturer's warranty                                                               | £4.49                    | £3.35      | £3.35       | £149.99                   | £186.92                               | £120.60                             |
| **Wireless Lighting Starter Pack** | - Add as an accessory to any main package  
- Manufacturer's warranty                                                               | £4.49                    | £3.35      | £3.35       | £149.99                   | £186.92                               | £120.60                             |
| **Philips Hue Iris**         | - Add as an accessory to any main package  
- Manufacturer's warranty                                                               | £2.09                    | £1.56      | £1.55       | £69.99                    | £87.22                                | £56.16                              |
| **Wireless LED Mood Lamp**   | - Add as an accessory to any main package  
- Manufacturer's warranty                                                               | £2.09                    | £1.56      | £1.55       | £69.99                    | £87.22                                | £56.16                              |
| **Philips Hue Iris**         |                                                                                                  |                          |            |             |                           |                                       |                                     |
| **Wireless LED Mood Lamp**   |                                                                                                  |                          |            |             |                           |                                       |                                     |
| **Philips Hue Iris**         |                                                                                                  |                          |            |             |                           |                                       |                                     |
| **Wireless LED Mood Lamp**   |                                                                                                  |                          |            |             |                           |                                       |                                     |
| **Samsung UBD-K8500**        | - Add as an accessory to any main package  
- Manufacturer's warranty                                                               | £12.77                   | £9.56      | £9.53       | £429.99                   | £535.85                               | £344.16                             |
| **Ultra HD Blu-ray Player**  |                                                                                                  |                          |            |             |                           |                                       |                                     |
| **HDMI 1.4**                 | - Add as an accessory to any main package  
- Manufacturer's warranty                                                               | £0.67                    | £0.50      | £0.50       | £29.00                    | £36.14                                | £18.00                              |
| **Swivel End 3M Cable**      |                                                                                                  | £0.70                    | £0.53      | £0.52       | £70.00                    | £87.23                                | £19.08                              |
| **Vesa Wire TV Bracket to fit 19–65-inch TVs** | - Add as an accessory to any main package  
- Manufacturer's warranty                                                               | £0.70                    | £0.53      | £0.52       | £70.00                    | £87.23                                | £19.08                              |

**Order at:** [www.lets-connect.com/yth2016](http://www.lets-connect.com/yth2016)
What happens at the end of the benefit?

At the end of the 36 month agreement period, Let’s Connect will contact you to ask whether you would like them to collect the equipment for disposal according to European guidelines for Waste Electrical and Electronic Equipment (WEEE), or whether you will undertake to handle the environmentally-friendly disposal yourself.

Key features of the benefit

- Let’s Connect provide an affordable, easy way to update your consumer technology with the very best on offer from major manufacturers such as Apple, HP and Samsung
- Choose from a range of the latest tablets, laptop and desktop computers, Smart TVs or games consoles (see the order site for available options). If you require further advice, please call the Let’s Connect Helpline on 0330 2000 230
- You can also choose from a great range of useful accessories to complement your chosen package
- The Let’s Connect Helpline is available to you throughout the life of the benefit on 0330 2000 230
- Convenient, affordable, fixed reduction to your salary over 36 months
- Significant savings off manufacturers’ RRP
- No credit checks or deposits.

Eligibility criteria

Eligible staff must be in a permanent post and have been employed for a minimum of 3 months.
The order process

The long and the short of it...

Choose from the main packages and add accessories from the range available
The maximum allowable limit is £100 per month gross reduction consisting of a combination of main packages and accessories. Please note – to order any of the accessory options, you must first choose one of the main packages.

Place your order online at www.lets-connect.com/yth2016
For advice on choosing a package, call the Let's Connect Helpline on 0330 2000 230.

Sign your electronic Employee Agreement promptly
Once you have completed your order you will be emailed an Agreement detailing the package you have selected. This Agreement will confirm the monthly gross salary reduction, which you must sign in order to participate in the benefit.

Please note – You must sign this agreement as a matter of urgency, and your order may be cancelled if your electronic Agreement form is not signed by this date.

Sign the Salary Sacrifice NHS Pension Form
This form (pictured right) will be emailed to you with your Agreement. Please sign and return this form to Staff Benefits (details on form).

Have the Line Manager Approval Form signed
This form will be emailed to you with your Hire Agreement. You will need to have your Line Manager countersign this, and then please return it to Let’s Connect (details on form).

Your employer will carry out eligibility criteria checks
This is to ensure that all employees meet the eligibility set out to allow participation in the benefit, (see ‘How the benefit works’ and ‘Frequently asked questions’ sections of the brochure for more information).

Delivery will be arranged with you
All deliveries are subject to approval and stock availability, and arrangements to deliver your chosen package will only be confirmed once your Agreement has been signed and your order approved.

The equipment is delivered to your home on the agreed date
Delivery will be arranged with you for a weekday that’s convenient and is subject to stock availability. For security reasons, your employer does not accept personal deliveries at workplaces, so the equipment needs to be delivered to your home, or similar residential address i.e. family, friends as specified by you.

Your salary reduction will begin on your next salary pay date following delivery
This will continue on each following monthly pay date during the 36 month period.

Choose a main package and add accessories
Sign your electronic Employee Agreement form
Order is approved and delivered

You should ensure that you can afford the salary reductions for the full 36 month period and have read and agree to the terms and conditions before you order.

Want to know more about how the benefit works?
Turn to the frequently asked questions at the back of this guide, or call the Let’s Connect Helpline on 0330 2000 230.

How do the deals compare?

When making your comparison it’s important to compare a like-for-like package which contains the computer, tablet, Smart TV or games console, insurance or extended warranty (if applicable) and personal finance (which illustrates the cost of the equipment over 36 months). All of these items can significantly increase the cost of a standard purchase. The packages available to you have been designed to give you the best value and peace-of-mind for the duration of the benefit.

How do the savings work?

As the cost of this benefit is recovered from your gross salary via a salary sacrifice arrangement, you will make savings in tax and national insurance and in most cases pension contributions. There is some Benefit-in-kind tax to pay and this will be collected via payroll. There is nothing for you to do except enjoy the chosen technology!

The example illustration below demonstrates how your gross (before tax) and net (take-home) pay is affected if you participate in the benefit. The table also shows the Benefit-in-kind calculation as well as the significant savings when compared to purchasing at manufacturers’ RRP through a personal finance arrangement.

<table>
<thead>
<tr>
<th>Example of Home Technology package savings</th>
<th>Basic Rate Tax Payer</th>
<th>Higher Rate Tax Payer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost to you through the Let’s Connect benefit:</td>
<td>Monthly</td>
<td>Monthly</td>
</tr>
<tr>
<td>Reduction to gross pay</td>
<td>£11.52</td>
<td>£11.52</td>
</tr>
<tr>
<td>less income tax savings</td>
<td>£2.30</td>
<td>£4.61</td>
</tr>
<tr>
<td>less National insurance savings</td>
<td>£1.22</td>
<td>£0.23</td>
</tr>
<tr>
<td>less Pension Contribution savings</td>
<td>£0.65</td>
<td>£0.64</td>
</tr>
<tr>
<td>Reduction to net pay</td>
<td>£7.35</td>
<td>£6.04</td>
</tr>
<tr>
<td>plus Benefit-in-kind tax</td>
<td>£1.28</td>
<td>£2.56</td>
</tr>
<tr>
<td>Net Pay adjustment</td>
<td>£8.63</td>
<td>£8.60</td>
</tr>
</tbody>
</table>

Cost comparison – Let’s Connect Benefit vs. Personal Loan:

<table>
<thead>
<tr>
<th>36 months</th>
<th>36 months</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manufacturer’s RRP of equipment including 36 months Extended Warranty and home delivery</td>
<td>£418.98</td>
</tr>
<tr>
<td>Cost if purchased through Personal Loan over 36 months (14.9% APR)*</td>
<td>£522.13</td>
</tr>
<tr>
<td>less Total Cost of agreement – Net Pay adjustment x 36 months</td>
<td>£310.68</td>
</tr>
<tr>
<td>Savings over 36 months – Let’s Connect Benefit vs. Personal Loan</td>
<td>£211.45</td>
</tr>
</tbody>
</table>

*As per a typical personal loan rate (14.9%) and illustrated by the Personal Loan Calculator at www.thisismoney.co.uk on 30th June 2016. Please note these tables can only show typical situations and the figures may be affected by an individual’s own particular circumstances. All information contained within the guide is believed to be accurate at the time of publishing. Model shown may be for illustration purposes only.

Benefit-in-kind tax explained

Having a computer, tablet, Smart TV or games console to use in your home under the Home Technology benefit is considered by HM Revenue & Customs to be a form of income which they refer to as ‘Benefit-in-kind’. Benefit-in-kind tax is collected through an adjustment to your tax code, administered by your employer using the P11D form process. This is an automatic process that is carried out without any further action required. There will be a delay before this tax code change is implemented. All pricing information on the order site includes the full effect of the Benefit-in-kind adjustment to show the net cost to you for the equipment during the agreement period, so you can review this information before you place an order.

Frequently asked questions on the benefit

On the benefit

1. What is salary sacrifice?
Salary sacrifice is where an employee chooses to give up part of their salary for a given period of time in return for a benefit provided by the employer, the value of which is exempt from tax and national insurance and in most cases pension contributions. Having a computer, tablet, Smart TV or games console to use in your home through a salary sacrifice arrangement is considered by HM Revenue & Customs to be a form of income which they refer to as ‘Benefit-in-kind’. For more details refer to Question 7.

2. What are the benefits of salary sacrifice?
As an employee sacrifices salary the employee no longer pays tax and national insurance and in most cases pension contributions on the amount sacrificed. In addition the scheme will allow staff to get a benefit now but pay for it over a set period of time in the future.

3. How long is the agreement period?
The agreement period is for 36 months. During this period the equipment belongs to your employer.

4. Will this offer be repeated?
Your employer may run other benefits in the future, however this is not guaranteed.

5. Am I eligible for the benefit?
Eligible staff must be in a permanent post and have been employed for a minimum of 3 months.

6. What is the maximum salary sacrifice amount for this benefit?
The maximum allowable limit is £100 per month gross reduction consisting of a combination of main packages and accessories.

Effects on you

7. Do I have to pay tax on the benefit?
Having a computer, tablet, Smart TV or games console to use in your home under the Home Technology benefit is considered by HM Revenue & Customs to be a form of income which they refer to as ‘Benefit-in-kind’. Benefit-in-kind tax is collected through an adjustment to your tax code, administered by your employer using the PT1D form process. This is an automatic process that is carried out without any further action required. There will be a delay before this tax code change is implemented. All pricing information on the order site includes the full effect of the Benefit-in-kind adjustment to show the net cost to you for the equipment during the agreement period, so you can review this information before you place an order.

8. Will the tax impacts change during the sacrifice?
It is possible that changes in your salary or in HMRC regulations and limits could impact on the net cost of the benefit during the period in which you are paying for the benefit.

9. What happens if I go on unpaid leave?
You will be contacted by your employer regarding the options pertinent to your particular circumstances.

10. What happens if I leave my employer?
If you leave your employer for any reason including redundancy or dismissal on any grounds or you decide to voluntarily take unpaid leave of more than six months before the end of the 36 month agreement period, you will be required to pay a termination fee to compensate your employer for the non-completion of your agreement. The termination fee you will have to pay will be calculated by multiplying your agreed monthly reduction in gross pay by the number of months remaining to be paid at the time you leave your employer. Once you have paid your termination fee no further payments will apply and you will retain the goods. This amount will be taken from your final net salary or any other monies owed to you by your employer. If there is a shortfall, you will receive written notification from your employer that you must reimburse them within 28 days of receipt of the written notification. If you are aware that your employment is likely to end before the 36 month life of the agreement you should consider very carefully whether you wish to participate in the benefit. Further information can be found on the Employee Agreement.

11. I will be retiring before the end of the 36 month agreement period, can I still participate?
Yes, however, when you leave you will be required to settle the balance in the same way as referred to in Question 10.

12. How does the scheme affect the benefits in my contract of employment?
Where an employee’s proposed selection would result in their salary falling below the National Minimum Wage (or Living Wage if over 25) or the lower earnings limit, the application will not be approved and the employee will be advised accordingly. The employee will retain the right to select an alternative less expensive package. In most cases, the scheme offers substantial tax benefits to employees. However, you should be aware that if you agree to participate in the scheme, you agree to give up some of your salary for 36 months in return for use of the equipment.

As basic pay is sacrificed, eligibility for state benefits may be affected, and also sick pay, maternity pay and redundancy pay could be reduced.

A salary check is made to ensure that staff do not drop below the National Minimum Wage (or Living Wage if over 25), and if staff leave before the 36 months are up, they will receive an invoice to pay the gross amount outstanding. You should consult HR/Personnel and/or an independent financial adviser if you are in any doubt about the financial implications for you.

13. What about my pension arrangements?
In the NHS pension scheme, pensionable salary is reduced if salary sacrifice is used to provide benefits to employees. From 1 April 2015 most members of the NHS pension scheme will have transferred to the new career average scheme – pension being calculated on the level of pension contributions each year rather than the final salary at retirement. As a result, any salary sacrifice during a year will reduce the level of pension earned in that year. Individuals should therefore consider their position and the potential impact that entering into a salary...
sacrifice arrangement may have upon their final NHS pension entitlement.

For members who are within 10 years of their Normal Pension Age at 1 April 2012 there is transitional protection in place and they will remain in their existing section. Members with between 10 years and 13 years and 5 months of their Normal Pension Age at 1 April 2012 may remain in their existing section for a period of time before joining the new section. Further information may be found on the NHS Pensions website at: http://www.nhsbsa.nhs.uk/pensions


For employees remaining in their existing section, ongoing pension entitlement is determined by the income received in either:

- One of the last three years (usually the last year) prior to retirement, or
- An average of the best three consecutive years in the last ten years (usually the last three years) prior to retirement.

Anyone who has joined the NHS pension scheme prior to 1st April 2008 will be in the former, anyone joining on the 1st April 2008 or after, will be the latter.

In such circumstances a salary sacrifice that is in place during the period that is used to determine ongoing pension entitlement, will again have an impact on the pension received.

Where an employee leaves the NHS pension scheme and freezes their pension entitlement, the value of the frozen pension may be affected if an employee participates in the salary sacrifice arrangement immediately prior to leaving the pension scheme.

The only other circumstances where a salary sacrifice currently may impact on the ongoing pension entitlement is where a staff member becomes seriously ill and is required to take medical retirement or dies in service. In such circumstances, the pension entitlement is determined by the income level in the preceding 3 years (using the best of the last 3 years Pensionable pay) for those in the 1995 section or an average of the best three consecutive years in the last ten years (usually the last three years) prior to retirement.

Order and delivery process

18. By what date do I need to apply?

Please refer to the dedicated website www.lets-connect.com/yth2016 for details of the final date for orders.

19. What happens once I have placed my order?

Once you have ordered online you will need to sign an electronic Employee Agreement immediately. Arrangements to deliver your chosen package will only be confirmed once your signed Agreement is received and your order approved. We advise you to contact the Let’s Connect Helpline on 0330 2000 230 to check that your signed form has been received.

20. When can I expect delivery?

Once your order has been approved you will be contacted regarding delivery. All deliveries are subject to stock availability. To help the delivery process, you should place your order as early as possible during the order window and sign your electronic Employee Agreement promptly. Should you have a query regarding delivery, please call the Let’s Connect Helpline on 0330 2000 230. Delivery of Smart TVs will be organised separately to other items due to the special handling requirements.

21. Can I change my mind once I have signed my Employee Agreement?

You have a right to cancel the agreement before delivery has taken place and within 14 days, beginning the day after you receive the items you have ordered. At this point, your salary sacrifice and Benefit-in-kind arrangements may have commenced. If this is the case, these will be addressed through the next payroll run.

If you intend to cancel the agreement within this 14 day period you should not use the equipment and you should keep it:

(a) in an “as new” condition;
(b) in its complete state including any software and accessories and the instructions;
(c) with the packaging in which it was originally delivered to you; and the seal should not be broken on any DVD, CD or software, except where it has been used for the installation.

The equipment and any accessories will be collected from you; and you may return it yourself to the address that Let’s Connect give you.

14. How much will it cost me?

Please refer to the pricing on the order site, however the cost to you depends on which package you choose and your own personal tax situation. You should ensure that you can afford the salary reductions for the full 36 month period and have read and agree to the terms and conditions before you order.

15. When do my payments start?

Your salary reduction will begin on your next salary pay date, or, in the event of any unforeseen delay in delivery, on the next available salary pay date following delivery, and will be made on each following monthly pay date during the 36 month period.

16. Can I elect to make a higher salary sacrifice and shorten the term?

No, the period is fixed at 36 months.

17. Where does my salary sacrifice go?

Your salary sacrifice is collected by your employer, who has arranged for the supply of the equipment on your behalf.
22. Can I have the equipment delivered to my workplace?
For security reasons, your employer does not accept personal deliveries at workplaces, so the equipment needs to be delivered to your home, or similar residential address i.e. family, friends as specified by you.

23. What happens to the equipment at the end of the benefit?
At the end of the 36 month agreement period, Let's Connect will contact you to ask whether you would like them to collect the equipment for disposal according to European guidelines for Waste Electrical and Electronic Equipment (WEEE), or whether you will undertake to handle the environmentally-friendly disposal yourself.

Computer and tablet packages

24. Can I change the specifications of the packages on offer?
No, the specification for each package is fixed and you cannot change any of the specifications across the packages.

25. What's included in the package?
Computer packages include the computer, delivery, 36 months extended warranty support, 36 months internet security with free updates and delivery. Your employer must ensure that its property is adequately protected during the period of agreement. To do this each package comes with a software bundle designed to help protect the computer from data loss and the threats posed by the internet. The internet security software has updates for 36 months and includes anti-virus, anti-spyware, anti-spam, and firewall. It is your responsibility to ensure your data is backed up and your software is updated when prompted to do so. Damage that has been caused by not having adequate anti-virus protection will not be covered by the warranty.
iPad packages include 12 months warranty, 36 months worldwide accidental damage and theft insurance, a protective case and delivery.
Games console packages include 36 months extended warranty support and delivery.

More details on what's included can be found on the order site.

26. Can I load my own software?
You can load any software onto the equipment subject to the licensing terms of that software. You are not allowed to use the equipment for any purpose which is offensive, obscene, defamatory, fraudulent or illegal.

27. Can I upgrade my computer package?
You can add any new hardware or software to the equipment, subject to licensing agreements, throughout the agreement period.

28. What if I damage it?
You must insure the equipment against fire, theft and accidental damage so that it can be replaced if it no longer works. If the equipment goes missing or is damaged, salary sacrifice and Benefit-in-kind taxation arrangements will continue for the 36 months. Main tablet packages are covered by worldwide accidental damage and theft insurance for the duration of the benefit, so will not require additional insurance cover. Should you need to make a claim for the included tablet insurance please call Summit Insurance Services Limited on 01788 563111. If you have any other queries, please call the Let’s Connect Helpline on 0330 2000 230.

29. Do I have to use a recommended Internet Service Provider (ISP)?
No, if you already have an ISP, you can continue to use them. However you may need to contact your existing ISP to tell them that you are installing a new computer and they should advise you on how to set up the Internet connection.

30. Can I order Microsoft Office software?
Microsoft Office software is available as an accessory through this benefit, but does not come as standard on any of the packages. You can add it as an accessory to any of the packages. Please note that the version of Microsoft Office available through this benefit cannot be installed on tablets.

31. What are the differences between Microsoft Windows and Microsoft Office?
Microsoft Windows is an operating system – a basic collection of programs and drivers pre-installed to provide the user with an interface, and allowing the computer to “run”. Microsoft Office is a separate suite of software, with Word, Excel and PowerPoint being the most well-known and widely-used elements of the program. Office can be added as an accessory to your chosen computer package, but is not included as standard.

32. Why should I check the equipment upon receipt and what do I do if items are damaged or parts are missing?
We recommend that all equipment is checked thoroughly for damage (which must be reported to Let’s Connect within 48 hours of receipt of goods) and powered up on receipt, even if it’s not intended to be used immediately. You should notify the Let’s Connect Helpline on 0330 2000 230 immediately of any damaged equipment or to advise them of any missing items.

33. What if the equipment doesn’t work?
If the equipment fails to work within the first 28 days for HP and Samsung products, or first 14 days for Apple products, please call the Let’s Connect Helpline on 0330 2000 230 who will log the call and provide first line support. If the product is deemed to be faulty, you will be advised to contact the manufacturer directly to obtain an official returns reference number. This will then authorise Let’s Connect to replace the equipment. If a fault develops outside of this time and within the warranty period, call the manufacturer’s warranty line (within the manufacturers’ warranty period), or if the equipment is covered by extended warranty, call Summit Insurance on 0333 344 8810. If the main package cannot be repaired remotely, the repair will be undertaken through a collect and return service. This service is free of charge throughout the warranty term, but is restricted to the hardware only.

34. What does the warranty include?  
The warranty provided by the manufacturer covers the hardware of the computer and during the limited warranty period, the repairer will at its discretion, repair or replace any defective component. The following items are classed as consumable components, and therefore their warranty period may be limited to less than the full extended warranty:

- External keyboard
- External mouse
- Accumulators
- Batteries
- UPS (Uninterruptible Power Supply)

Please check with the individual manufacturers below for exact terms and conditions. The defective pixel policy on notebook displays and TFT screens conforms to ISO 13406-2 Class II standards.

Manufacturers’ warranty period

Further details about the Apple warranty can be found at: [http://www.apple.com/uk/support/](http://www.apple.com/uk/support/)


For details regarding Samsung warranty, call 0330 726 7864 or go online to: [http://www.samsung.com/uk/support/warranty/](http://www.samsung.com/uk/support/warranty/)

Further details about the Xbox One warranty can be found at: [http://support.xbox.com/en-GB/browse/xbox-one/warranties-and-repair](http://support.xbox.com/en-GB/browse/xbox-one/warranties-and-repair)

Further details about Sony warranty can be found at: [http://uk.playstation.com/support/](http://uk.playstation.com/support/)

Extended warranty period (where applicable)

Extended warranty (where applicable – check individual package pages for detail) is on a collect and return basis and is administered by Summit Insurance on behalf of Let’s Connect. They can be contacted on 0333 344 8810. The extended warranty is provided via an insurance policy issued to your employer.

Note on Extended Warranty (covers warranty issues outside of manufacturers’ warranty period) – Let’s Connect IT Solutions Ltd is an Appointed Representative of Summit Insurance Services Limited, The Robbins Building, Albert Street, Rugby, CV21 2SD which is authorised and regulated by the Financial Conduct Authority (FCA). Summit Insurance Services Limited’s Financial Services Register Number is 300172.

The warranty provides cover against mechanical electrical breakdown with no policy excess. All cover is subject to exclusions as detailed in the policy wording and can be found on the following website: [http://www.lets-connect.co.uk/insurance/tabletpolicywording.php](http://www.lets-connect.co.uk/insurance/tabletpolicywording.php)

35. What do I do if I need to escalate a warranty issue with the equipment?  
You should call the Let’s Connect Helpline on 0330 2000 230 who will take up the query on your behalf, to try and resolve your issue.

36. Can I just order accessories?  
Due to this being an employee Home Technology benefit, a main computer, tablet, Smart TV or games console package needs to be ordered to participate, and then you will be able to order accessory options at the same time.

37. Is there a warranty for any accessories I choose?  
These are not covered under the extended warranty that covers the main computer packages provided through the benefit. However, individual manufacturer warranty terms and conditions will apply. If you have any issues with any of the accessories you have selected, you will need to contact the manufacturer directly.

38. Will the internet security software supplied be the latest version?  
Yes, and updates will be free for 36 months from the date of installation.

39. Why are the tablet packages provided with additional 36 months insurance?  
As the agreement is for 36 months, as tablets are so portable it makes sense to protect them as much as possible for the full length of the agreement. That’s why the main tablet packages include 36 months’ worldwide accidental damage and theft insurance. If you have any further questions regarding the tablet warranty or insurance, please call the Let’s Connect Helpline on 0330 2000 230, who can direct your call accordingly.

Note on tablet insurance – Lets Connect IT Solutions Ltd is an Appointed Representative of Summit Insurance Services Limited, The Robbins Building, Albert Street, Rugby, CV21 2SD which is authorised and regulated by the Financial Conduct Authority (FCA). Summit Insurance Services Limited’s Financial Services Register Number is 300172.

Should you need to make a claim for the included tablet insurance please call Summit Insurance Services Ltd on 01788 563111. If you have any other queries, please call the Let’s Connect Helpline on 0330 2000 230. The insurance provides cover for Accidental Damage, Theft, Fire and Flood with no excess on the policy. All cover is subject to exclusions as detailed in the policy wording and can be found on the following website: [http://www.lets-connect.co.uk/insurance/tabletpolicywording.php](http://www.lets-connect.co.uk/insurance/tabletpolicywording.php)

Smart TV packages

40. Can I change the specifications of the TV packages on offer?  
No, the specification for each package is fixed and you cannot change any of the specifications across the packages.

41. What’s included in the TV package?  
Each Smart TV package includes 36 months extended warranty and delivery to your home. More details on what’s included can be found on the order site.

42. What if I damage the TV?  
You must insure the TV against fire, theft and accidental damage. If the TV goes missing or is damaged, salary sacrifice and Benefit-in-kind taxation arrangements will continue for the 36 months.

43. Why should I check the TV upon receipt and what should I do if items are damaged or parts are missing?

We recommend that all equipment is checked thoroughly for damage (which must be reported to Let’s Connect within 48 hours of receipt of goods) and powered up on receipt, even if it’s not intended to be used immediately. You should notify the Let’s Connect Helpline on 0330 2000 230 immediately of any damaged equipment or to advise them of any missing items.

Please can we request that before signing for the TV delivery that you inspect the outside of the packaging. If there is any sign of damage (even just a small scratch, dent or scuff) please sign for the parcel as damaged and inspect the contents as soon as possible. This will ensure that in the unlikely event that the equipment inside is damaged we will be able to action a speedy replacement of the product for you.

44. What if the TV stops working?

The Smart TV is covered by a 36 month warranty. The first 12 months warranty is administered by Samsung, who can be contacted on 0330 726 7864. The second and third year warranty is administered by Summit Insurance on behalf of Let’s Connect, and can be contacted on 0333 344 8810. The warranty period applies from the date of delivery. The warranty service is free of charge throughout the agreement period, but is restricted to the hardware only.

45. What does the extended warranty include?

The extended warranty provided covers the hardware of the TV and during the limited warranty period. Defective components will be repaired or replaced at the discretion of the warranty provider.

TV warranty year one

32-inch Smart TVs are covered in the first year with a carry-in warranty. 40-inch and above Smart TVs are covered in the first year with an in-home warranty. The warranty covers manufacturing defects only. Please note that this does not include consumables items such as batteries unless listed under ‘general information’ on the Samsung website. The liability of Samsung Electronics (or its appointed maintenance agent) is limited to the cost of repair and/or replacement of the product under warranty. The warranty is invalidated if the defect is caused (howsoever) by misuse, neglect, and tampering or incorrect adjustment. It is invalidated if unauthorised persons carry out any alterations and/or repairs. Also, the warranty is invalidated in the following cases:

- For the repair of a domestic product used in a commercial environment
- For repair due to incorrect installation in your home
- For repair to any product where the serial number has been removed
- Where any ancillary equipment not furnished or recommended by Samsung causes problems or damage that is attached to or used in connection with the product.

For details regarding Samsung warranty (covers first year warranty issues), call 0330 726 7864 or go online to: www.samsung.com/uk/support/

TV warranty years two and three

The second and third year TV warranty is on a collect and return basis and is administered by Summit Insurance on behalf of Let’s Connect. They can be contacted on 0333 344 8810. The extended warranty is provided via an insurance policy issued to your employer.

Note on TV Extended Warranty (covers second and third year warranty issues) – Let’s Connect IT Solutions Ltd is an Appointed Representative of Summit Insurance Services Limited, The Robbins Building, Albert Street, Rugby, CV21 2SD which is authorised and regulated by the Financial Conduct Authority (FCA). Summit Insurance Services Limited’s Financial Services Register Number is 300172.

The warranty provides cover against mechanical electrical breakdown with no policy excess. All cover is subject to exclusions as detailed in the policy wording and can be found on the following website:
http://www.lets-connect.co.uk/insurance/tvpolicywording.php

46. What should I do if I need to escalate a warranty issue with the Smart TV?

You should call the Let’s Connect Helpline on 0330 2000 230 who will take up the query on your behalf, to try and resolve your issue.

Participation in a salary sacrifice scheme may affect your pension benefits. Individual employees should take into account the potential impact on their pension prior to taking part. Please see FAQs for further details.

Please note – the equipment should be insured against fire, theft and accidental damage under your home insurance so that it can be replaced in the event of a claim (main tablet packages are covered by worldwide accidental damage and theft insurance for the duration of the benefit). If the equipment goes missing or is damaged, salary sacrifice and Benefit-in-kind taxation arrangements will continue for the 36 months.
For further assistance, please call the Let’s Connect Helpline on 0330 2000 230 (costs the same to call as a normal landline) or email info@lets-connect.com.

You should ensure that you can afford the salary reductions for the full 36 month period and have read and agree to the terms and conditions before you order.

Participation in a salary sacrifice scheme may affect your pension benefits. Individual employees should take into account the potential impact on their pension prior to taking part. Please see FAQs for further details.

0330 numbers cost the same to call as a normal landline. Different rates may apply from mobile phones. All information contained within the guide is believed to be accurate at the time of publishing, and is subject to change without notice. Model shown may be for illustration purposes only and the product could differ from the images shown. Let’s Connect shall not be liable for technical or editorial errors or omissions contained herein. All trademarks are the property of their respective owners.

Phone: 0330 2000 230