Managing Sickness Absence
Actor Led sessions are also available to book: please see separate advert for full details

Macmillan Work and Cancer, Managing Mental Health in the Workplace and Musculoskeletal Physiotherapy (MSK) master classes coming soon.

Who should attend?
This course is designed for staff who have supervisory or line management responsibility.

Course Outline
- Why we manage sickness absence
- The Trust’s position
- Approach and procedure
- Long term / short term sickness
- Return to work meetings
- Health indicators
- Applying the sickness procedure
- Occupational Health input

Course Objectives
- Understand the importance of Managing Sickness Absence
- Understand the process for long term and short term sickness
- Understand how good management can support employees remain at and facilitate a quicker return to work
- Have the confidence to lead return to work and informal stage sickness meetings
- Know how to access / sign post staff to relevant support including reasonable adjustments
- Understand the importance of detailed documentation

Course Dates
9am to 1pm

York (Classroom 1, PostGrad)
- 8th April 2014
- 22nd October 2014

Scarborough (Lecture Theatre, PostGrad)
- 11th September 2014
- 3rd December 2014

Malton (Malton Rugby Club)
- 25th June 2014

Course Booking:

York Acute/ SY Community: complete a fast track learning leave form and return to CLAD.York@york.nhs.uk

Scarborough Acute: complete a study leave form and return to CLAD.Scarborough@york.nhs.uk

SWR Community: complete a fast track learning leave form and return to CLAD.Scarborough@york.nhs.uk