Buying and selling annual leave scheme

The scheme for buying and selling annual leave for the next leave year will open for applications on 7 January 2019. The scheme allows employees the flexibility to alter their annual leave entitlement, either by buying some additional leave or by selling some of their current entitlement.

Full details, including eligibility criteria and the application form will be circulated via your directorate allocated person in January 2019, and will also be available online at Staff Benefits.

Next week’s flu clinics

**Wednesday 19 December**  
The Hub at Ellerby’s, York Hospital  
10.30am-2.30pm

**Thursday 20 December**  
Thornton Ward, Bridlington Hospital  
9.30am-11.30am

**Friday 21 December**  
The Hub at Ellerby’s, York Hospital  
12.00pm-2.30pm

All dates can be found on Staff Room.

PREVENT training

Revision of PREVENT training has meant that the Safeguarding Adults team have examined the Trust training needs.

Staff groups responsible for assessing and delivering care are ideally placed to identify vulnerable adults at risk of radicalisation, as they would with any patient at risk of harm. As such staff are now required to complete a higher level of training (level 3) regardless of how recent you have completed your level 2. For more information visit Staff Room.

Electronic job planning for consultants and middle grades

A new electronic job planning system for Consultant and SAS Grade doctors will be launched next year. Job planning is a means of organising resources effectively and efficiently to benefit the organisation, patients and doctors in the planning and delivery of high quality patient care.
NEWS2 is on the way

The Trust will be implementing NEWS2 (National Early Warning Score) in the spring, which includes three key changes. Training and awareness sessions will begin in January and February across all wards and departments, along with an eLearning package. Keep an eye on Staff Room and the weekly bulletin for more information.

Challenging bullying and harassment drop-in session

The final challenging bullying and harassment drop-in session will held Tuesday 18 December in the canteen at Bridlington Hospital. The session will give an understanding of the policy and how staff can challenge intimidating behaviour in the workplace. Visit Staff Room for more information.

Discharging warfarin patients from York Hospital

Since many GP practices will be closed over the festive period, staff are asked to ensure that upon discharge that patients have a plan in place to ensure they know what to do.

Temporary suspension of histology frozen section service

The Trust is experiencing issues with the equipment used to produce frozen sections. As we are currently unable to guarantee turnaround time for these requests, the service has temporarily been suspended.

Training available for new translation and interpretation service

This month, DA Languages began providing the interpretation and translation services for the Trust, providing face to face, telephone and written translations.

To assist with the transition to the new system, DA Languages will be on site to provide training for staff.

Fire safety at Christmas

There is always an increased risk of fires occurring over the festive period, simply by introducing decorations, lights and Christmas trees into our homes but by following a few simple precautions we can make this holiday period safe for everybody to enjoy. Fire Safety Advisor, Mick Lee explains the things we should all be considering on the run up to Christmas.

Vacancy control

A streamlined vacancy control process will be implemented in the New Year; further information can be found on staff room.

Sepsis congress…save the date

Early bird tickets are now available for the Hull Sepsis congress on Tuesday 18 March 2019.
Clinical Audit Support Centre staff survey

The Clinical Audit Support Centre has released their annual survey looking at clinical audit and quality improvement, giving respondents the chance to have their say.

Join us for Schwartz

The next Schwartz Round will be at York Hospital on Wednesday 19 December from 12.15pm (for refreshments) until 1.45pm in the postgraduate centre on the 5th floor of the admin block.

Entries now open for the RCNi nurse awards

The search for the best of the best in nursing has begun with the launch of the RCNi Nurse Awards 2019. Nurses, students and healthcare assistants are invited to share their innovations and expertise while celebrating their contribution to making patient care better and improving outcomes.

Audit Yorkshire newsletter

The latest Audit Yorkshire's Anti-Crime newsletter is out now.