

Privacy Notice for Children

How we protect your information



We keep your information secret and only use and share it when we need to.

We take protecting your information very seriously.

We follow all data protection laws and our staff complete data security training every year.

Why we collect your information

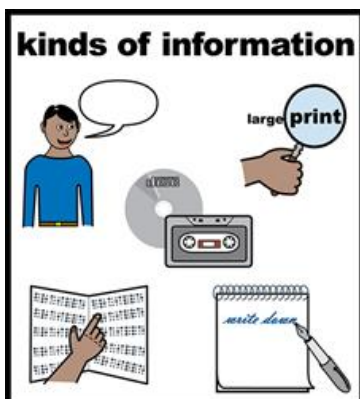


The main reason we collect your information is so we can give you the right treatment and care.

If we use your information for other purposes, we will remove details such as your name, where you live and your date of birth so they do not know the information is about you.

What information we collect

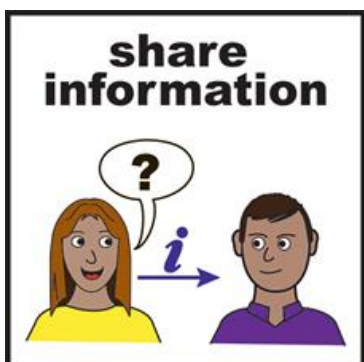
The type of things we record are:



- Your name, where you live and your date of birth
- Who you live with and who looks after you
- What treatment, care and support you need and receive
- Results of investigations, such as x-rays and laboratory tests
- Medical photographs, such as photographs of injuries, moles and rashes
- Relevant information from other healthcare or social care professionals
- Relevant information about your family and your past

- We may collect your image, as some of our sites have CCTV

Who we may share your information with

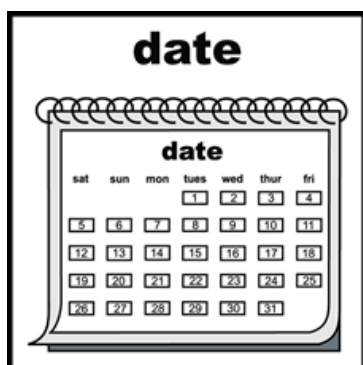


Sometimes we will need to share your information with other people who are looking after you.

This could be your GP, other doctors and nurses, nurseries, schools, colleges, Children's Services or Adult Services.

We will tell you if we are going to share this information unless we are worried about your safety, or the safety of someone else.

How long we keep your information for

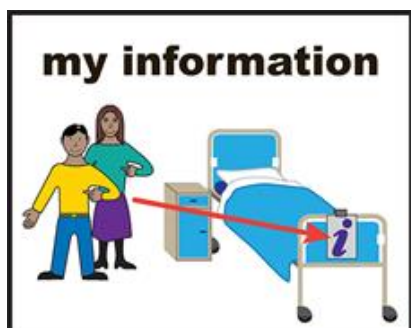


We follow the Information Governance Alliance's [Records Management Code of Practice for Health and Social Care 2016](#) on how long we store your information for.

Asking for access to your information

If you would like to see your health information please look our Subject Access webpage:

<https://www.yorkhospitals.nhs.uk/about-us/information-governance-new/data-protection-and-gdpr/>



or contact:

Subject Access Team

Health Records Department

York Hospital

Wigginton Road

York YO31 8HE

01904 725680

Asking for information to be corrected



If you think your health information is wrong or something is missing please talk to the person treating you.

Data Protection Officer

The Data Protection Officer is the person in our organisation that guides us about data protection and makes sure that we are getting it right.

Our Data Protection Officer is:

Fiona Jamieson, Deputy Director of Healthcare Governance

York Teaching Hospitals NHS Foundation Trust

York Hospital

Wigginton Road

York

North Yorkshire

YO31 8HE

01904 725045



InformationGovernanceTeam@york.nhs.uk

Questions



Concerns

If you have any questions about your information or how we use it please speak to the person treating you or our Data Protection Officer.

If you have a concern about the use of your information you can speak to the person treating you, our Data Protection Officer or our Patient Advice and Liaison Team.

PALS Team

York Teaching Hospitals NHS Foundation Trust

York Hospital

Wigginton Road

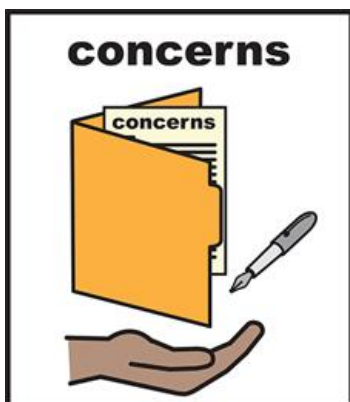
York

North Yorkshire

YO31 8HE

01904 726262

PALS@york.nhs.uk



If you are unhappy with the outcome of your concern you can contact the Information Commissioner who is an independent body who make sure we are following data protection laws.

The Information Commissioner

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF

0303 123 1113

www.ico.org.uk